



GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL ::: LAKHIMPUR POLYTECHNIC,
BIHPURIA-787033::: ASSAM
Email: lakhimpurpolytechnic@gmail.com

No. LP/STC/2022/ 2876-77

Dated :- Bihpuria the 21st March' 2022

NOTICE

It is for the information to all the concerned that as per the DTE's notification TE(E)Admin-3/2022/87 dated :- 15th March'2022. A Transfer committee comprising of the following members are constituted to conduct the branch transfer and Institute transfer of the students within 2nd semester as per the guidelines formed by Central Committee of the Directorate of Technical Education, Assam.

Sl No	Name of Person	Designation	Role
1	Mr Mrinal Prasad Nath	Principal i/c	
2	Mr. Amar Farooq Siddique	HOD i/c Civil Engg	
3	Kangkana Deori	HOD i/c Chemical Engg	
4	Pompi Bora	HOD i/c Mechanical Engg	Convener

Now onwards as per the direction of the DTE's notification those who are interested in Branch transfer/ Institution transfer they are asked to submit in the standard application format within 10th day of the start of 2nd semester classes i.e within 10th April'2022 for this batch. Only after scrutinee by the committee their names may be recommended for Institute transfer. The transfer will be only on the basis of DTE's guidelines.


(Mrinal Prasad Nath)
Principal
Lakhimpur Polytechnic, Bihpuria

Dated :- Bihpuria the 8th March' 2022

Memo No. LP/Misc/2019/

Copy to :-

1. Copy of Circulation
2. Copy of Notice Board.


Principal
Lakhimpur Polytechnic, Bihpuria
Principal
Lakhimpur Polytechnic,

FORMAT

[INSTITUTIONAL TRANSFER FROM ONE INSTITUTE TO OTHER]

BASIC INFORMATION

1. STUDENT'S DETAILS. -

- I) NAME OF THE STUDENT: _____
- II) FATHER'S NAME: _____
- III) PRESENT INSTITUTE/COLLEGE: _____
- IV) PRESENT BRANCH : _____
- V) ROLL NO. OF THE STUDENT: _____
- VI) REGISTRATION NO. _____
- VII) CONTACT NO. OF STUDENT: _____
- VIII) CONTACT NO. OF FATHER'S/ GUARDIAN: _____

- IX) WHERE THE STUDENT WILLING TO TAKE TRANSFER: _____
- X) REASON OF TRANSFER: _____
- XI) VALID SUPPORTING DOCUMENTS: _____
- XII) MARKS OBTAINED IN PAT/ RANK OF CEE: _____

NOTE : TRANSFER WILL BE ALLOWED AS NO BRANCH AND SUBJECT TO VACANCY.

SIGNATURE OF PARENTS
DATE:

SIGNATURE OF STUDENT
DATE:-

OFFICE USE

2. FROM THE PRINCIPAL OF THE INSTITUTE/ COLLEGE: -

- I) RECOMMENDATION (NO OBJECT CERTIFICATE) FROM THE INSTITUTE LEVEL TRANSFER COMMITTEE: _____
- II) WHETHER THE NORMS OF A.I.C.T.E. AND N.B.A. REQUIREMENT IS MAINTAINED: YES/NO.
- III) WHETHER THE STRENGTH IS 75% OF INTAKE CAPACITY OF THE BRANCH: YES/NO.
- IV) RECOMMENDATION OF THE PRINCIPAL : RECOMMENDED : - YES/ NO.

SIGNATURE OF THE PRINCIPAL OF THE
INSTITUTE/COLLEGE

DATE:-